

# Value Added Tax

## Learning Objectives

Upon completion of workshop participants will be able to:

- Be familiar with Rules
- Able to properly fill & use different VAT Forms
- Learn & Practice VAT Regulations and Procedures

## Target Audience

This course will appeal to a wide range of audiences and is intended for finance professionals.

## Topics Covered

1. **Terms for Applicability**
2. **Exemptions**
3. **Registering Procedures with Forms**
4. **Invoicing**
5. **Tax Deduction**
6. **Accounting Entries with Examples**
7. **Quarter Declaration Statement with the Form**
8. **Annual Declaration Statement with the Form**
9. **Penalties & Redemption (Re-imburement)**

## Methodology

- Learning Concepts/Presentations
- Group Activities and Discussions
- Tips and Tools
- Individual and Team Exercises
- Role Plays/Case Studies
- Educational Videos

- Action Plan to ensure Application of the Learning

**Duration:** 12 hours